



## NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on August 8, 2023, in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

### AGENDA

- 1.0 Call to Order**
- 2.0 Oath of Office** – Administered to Brandyn Mason
- 3.0 Roll Call/Attendance**
- 4.0 Additions, Corrections, Modifications of the Agenda**
- 5.0 Approve the Agenda**
- 6.0 Public Comment**
- 7.0 Presentations**
  - 7.1 Update on The Urbana Free Library Foundation: Elizabeth Rockman
  - 7.2 Building project and building program updates: Dawn Cassady
  - 7.3 Strategic planning process updates: Lupe Mejia and Celeste Choate
- 8.0 Action Items (Consent Agenda)**

Board Meeting Minutes of July 11, 2023  
Payroll for July 14, 2023 A; total \$47,422.64  
Payroll for July 14, 2023 B; total \$62,733.02  
Payroll for July 28, 2023; total \$114,177.44  
Bills for July 13, 2023; total \$45,513.80  
Bills for July 27, 2023; total \$182,419.43  
Bills for August 4, 2023; total \$52,118.86
- 9.0 Action Items (Individual)**
  - 9.1 Annual Report to the City of Urbana per 75 ILCS 5/4-10
  - 9.2 Resolution 2023-14 to thank Lupe Mejia for Her Years of Service
  - 9.3 Constellation invoice for \$11,661.35
- 10.0 Discussion Items**

Early Literacy and Libraries: Erica Bellina
- 11.0 Reports of the Liaison Officer**
  - 11.1 Friends of The Urbana Free Library
  - 11.2 The Urbana Free Library Foundation
  - 11.3 Illinois Heartland Library System
- 12.0 Administrative Report**
- 13.0 Board and Committee Reports:**
- 14.0 Board President Report:** Appoint nominating Committee
- 15.0 Unfinished Business**
- 16.0 New Business**
- 17.0 Closed session** for discussions of:
  - 17.1 Minutes of meetings lawfully closed under this Act for purpose of approval by the body of the minutes and for semi-annual review of the minutes as mandated by pursuant to 5 ILCS 120/2 (c) (21) Section 2.06;
  - 17.2 Approval of destruction of verbatim record per 5ILCS 120/2.06 (c) (1)(2)
- 18.0 Action Items (Individual)**
  - 18.1 Approval of Closed Session Minutes of: February 14, 2023
  - 18.2 Vote to open or keep closed Closed Session Minutes
  - 18.3 Approval of destruction of verbatim record per 5ILCS 120/2.06 (c) (1)(2): February 8, 2022.
- 19.0 Adjournment**

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be September 12, 2023, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or [administration@urbanafree.org](mailto:administration@urbanafree.org).