

NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD



A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on December 12, 2023, in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

AGENDA

- 1.0 Call to Order**
- 2.0 Roll Call/Attendance**
- 3.0 Additions, Corrections, Modifications of the Agenda**
- 4.0 Approve the Agenda**
- 5.0 Public Comment**
- 6.0 Presentations**
 - 6.1 Draft Technology Plan
 - 6.2 FY24 Per Capita Grant Requirements. Presentations and discussion from *Serving Our Public*
 - 4.0 *Standards for Illinois Public Libraries.*
 - a. Chapter 3 – Personnel: Dawn Cassady
 - b. Chapter 4 – Access: Dawn Cassady
 - c. Chapter 5 – Building Infrastructure and Maintenance: Mike Hannan
 - d. Chapter 7 – Collection Management: Dawn Cassady
 - e. Chapter 12 – Technology: Leon Wilson
 - 6.3 Building Project & Building Plan updates: Dawn Cassady
- 7.0 Action Items (Consent Agenda)**

Board Meeting Minutes of November 14, 2023
Payroll for November 17, 2023; total \$117,200.15
Payroll for December 1, 2023; total \$114,980.32
Bills for November 17, 2023; total \$22,268.14
Bills for November 30, 2023; total \$27,506.31
Bills for December 8, 2023; total \$19,616.25
- 8.0 Action Items (Individual)**
 - 8.1 Resolution 2023-16 to Thank Brian Robertson for His Service
 - 8.2 Leave Policy
 - 8.3 Library Collection Management Policy
 - 8.4 Leave Time Available for COVID-19 Related Absences
 - 8.5 Retire 3D Printing Service Policy
- 9.0 Discussion Items**

Streaming and eBook services: Rob Bennett
- 10.0 Reports of the Liaison Officer**
 - 10.1 Friends of The Urbana Free Library
 - 10.2 The Urbana Free Library Foundation
 - 10.3 Illinois Heartland Library System
- 11.0 Administrative Report**
- 12.0 Board, and Committee Reports:** Executive Director evaluation process: Beth Scheid
- 13.0 Board President Report**
- 14.0 Unfinished Business**
- 15.0 New Business**
- 16.0 Adjournment**

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be January 9, 2024, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or administration@urbanafree.org.