

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, June 13, 2023**

CALL TO ORDER

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Tuesday, June 13, 2023. The meeting was called to order by the President Lupe Mejia at 7:02 p.m.

ATTENDANCE

Present: Barb Bennett (by phone), Shirese Hursey, Lupe Mejia, Mark Pelmore, Beth Scheid, Dan Urban, Jane Williams (by phone), and Gloria Yen

Absent: Erica Bellina

Staff present: Becky Brown, Dawn Cassady, Rachel Fuller, and Celeste Choate

Also present: Liara Aber

ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA

None.

APPROVE THE AGENDA

It was moved by Beth Scheid, seconded by Shirese Hursey, and passed unanimously to approve the agenda as presented.

PUBLIC COMMENT

None.

PRESENTATIONS

Dawn Cassady updated the Board on various building projects and the Building Program. Engberg Anderson will move ahead with work in Megan's Room. The circulation desk remodel has been put on hold until July when fund balances will be known. Joe Huberty has been working with staff to prioritize space needs for the Building Program, which will be a combination of Joe's numbers and Fred Schlipf's narrative. IMEG is moving forward with the air handler design which should go out for bid in August. The staff parking lot is scheduled to be completed by the end of the week.

Celeste Choate gave a Strategic Plan update. The consultants are pulling the data. The Management Team will work on the Plan, and then it will go to the Board.

ACTION ITEMS (CONSENT AGENDA)

Being that Lupe Mejia asked and saw that there were no requests to separate the items, it was moved by Jane Williams, seconded by Shirese Hursey, and passed by unanimously to approve the consent agenda as presented.

ACTION ITEMS (INDIVIDUAL)

It was moved by Barb Bennett, seconded by Shirese Hursey, and passed unanimously to accept Resolution 2023-10 to thank Jane Williams for her years of service.

It was moved Gloria Yen, seconded by Dan Urban, and passed unanimously to accept Resolution 2023-11 to thank Barb Bennett for her years of service.

It was moved by Beth Scheid, seconded by Mark Pelmore, and passed unanimously to accept Resolution 2023-12 to authorize designated persons to secure and have access to safe deposit boxes at Busey Bank.

It was moved by Jane Williams, seconded by Shirese Hursey, and passed unanimously to approve the ILLINET-OCLC Service Agreement for \$16,354.54.

It was moved by Beth Scheid, seconded by Gloria Yen, and passed unanimously to approve the FY24 budget.

It was moved by Jane Williams, seconded by Barb Scheid, and passed unanimously to approve the FY23 budget amendments.

DISCUSSION ITEM

None.

REPORTS OF LIAISON OFFICERS

Friends of the Library

Celeste Choate reported that the Friends book sale will be June 22 through June 25.

The Urbana Free Library Foundation

Gloria Yen reported that the Foundation is accepting applications for new Board members and will be holding elections in June. The Foundation officers are exploring different coverage options for the Foundation's Directors and Liability insurance. As of May 10, the Foundation has raised just over \$87,000 in FY23.

Illinois Heartland Library System

None.

ADMINISTRATIVE REPORTS

Celeste Choate reported that two new Board members, Rob Bennett and Liz Sands, will join the Board at the July meeting. Brandyn Mason will join the Board at the August meeting.

BOARD AND COMMITTEE REPORTS

Barb Bennett reported that the slate of officers for FY24 is Lupe Mejia as President, Beth Scheid as Vice-President, and Dan Urban as Secretary/Treasurer. The Secretary *pro tempore* will be reported later.

BOARD PRESIDENT REPORT

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

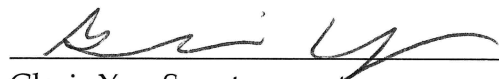
None.

ADJOURNMENT

It was moved by Shirese Hursey and seconded by Gloria Yen to adjourn at 7:27 p.m.



Becky Brown, Recorder



Gloria Yen, Secretary *pro tem*

Date Approved: 7/11/23

Supplementary information is available in the Board packet of June 13, 2023.
This meeting was taped for later broadcast.

