

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, February 13, 2024**

CALL TO ORDER

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Tuesday, February 13, 2024. The meeting was called to order by the President, Dan Urban, at 7:02 p.m.

ATTENDANCE

Present: Erica Bellina, Rob Bennett, Shirese Hursey (acknowledged by Board as calling in by phone), Glen Layne-Worthey, Brandyn Mason, Liz Sands, Beth Scheid, and Dan Urban

Staff present: Becky Brown, Rachel Fuller, and Celeste Moutos

Also present: Liara Aber

ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA

None.

APPROVE THE AGENDA

It was moved by Beth Scheid, seconded by Glen Layne-Worthey and passed unanimously to approve the agenda as presented.

PUBLIC COMMENT

None.

PRESENTATIONS

Celeste Moutos explained to the Board that Library staff will be spreading presentations from *Serving Our Public 4.0 Standards for Illinois Public Libraries* over the year, rather than doing them the last four months of each year. She presented on Chapter 1, Core Standards, and Chapter 2, Governance and Administration. The Library meets the standards in both chapters.

Celeste also gave a presentation on the Finance Policy, stating that it needs to be updated and there are several ways to do this. Brandyn Mason volunteered to look at the policy with Celeste, and they will bring ideas back to the Board.

ACTION ITEMS (CONSENT AGENDA)

Being that Dan Urban asked and saw that there were no requests to separate the items, it was moved by Rob Bennett, seconded by Brandyn Mason, and passed by unanimously to approve the consent agenda as presented.

ACTION ITEMS (INDIVIDUAL)

None.

DISCUSSION ITEM

Liz Sands gave a presentation on Libraries & Food Security. She gave the USDA definition of food insecurity and Champaign County statistics on food insecurity in the county. She talked about the challenges that libraries face in dealing with this issue and what The Urbana Free Library is doing to help.

REPORTS OF LIAISON OFFICERS

Friends of the Library

Liz Sands reported that the next Friends of the Library book sale is March 7 through March 10. She also reported that the Friends are purchasing 550 new bags for the growing homebound delivery program.

The Urbana Free Library Foundation

Daniel Urban reported that the Foundation's fall appeal has raised \$57,000. They will vote on the Library's grant request at the next meeting. The Foundation Board members are planning on attending various Library events to let people know that the Foundation sponsors Library events and ask for donations.

Illinois Heartland Library System

Rob Bennett reported on IHLS Member Day, mentioning that he was aware of several of the Board attending. IHLS is looking for peoples to run for their Board of Directors. If anyone is interested, Rob will provide the link. IHLS is launching a learning course for library trustees.

ADMINISTRATIVE REPORTS

Celeste Moutos had updates from Dawn Cassady to pass on to the Board. The split system for the server room has been installed and turned on, so the server room will be kept at an optimal temperature. Davis Houk will be taking measurements of the east air handler as they continue with preparations for its replacement. Country Arbors will be presenting their preliminary design for Library landscaping. Dawn's corrections to the Building Program will be sent back to Engberg Anderson, and the Board may vote on the program at the March meeting, depending on the turn around time with Engberg Anderson.

BOARD AND COMMITTEE REPORTS

None.

BOARD PRESIDENT REPORT

Dan Urban asked for a volunteer to do the March Board education presentation. Glen Layne-Worthey volunteered.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

CLOSED SESSION

At 7:31 p.m., it was moved by Erica Bellina, seconded by Glen Layne-Worthey and approved by roll call vote to move into closed session for the semi-annual review of minutes lawfully closed pursuant to 5 ILCS 120/2 (c) (21); the approval of the destruction of verbatim records pursuant to 5 ILCS 120/2.06 (c) (1) (2); and the compensation and performance of personnel pursuant to 5 ILCS 120/2 (c) (1). Votes were as follows:

Ayes: Erica Bellina, Rob Bennett, Shirese Hursey (by phone), Glen Layne-Worthey, Brandyn Mason, Liz Sands, Beth Scheid, and Dan Urban

Nays: None.

At 8:43 p.m., the Board moved back into open session by roll call vote. Votes were as follows:

Ayes: Erica Bellina, Rob Bennett, Shirese Hursey (by phone), Glen Layne-Worthey, Brandyn Mason, Liz Sands, Beth Scheid, and Dan Urban

Nays: None.

ACTION ITEMS (INDIVIDUAL)


It was moved by Brandyn Mason, seconded by Glen Layne-Worthey, and passed unanimously to approve the closed session minutes from August 8, 2023, October 10, 2023, and November 14, 2023.

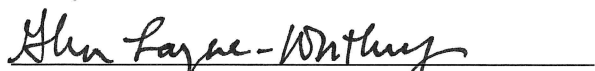
It was moved by Beth Scheid, seconded by Brandyn Mason, and passed unanimously to open the minutes of August 8, 2023.

It was moved by Glen Layne-Worthey, seconded by Brandyn Mason, and passed unanimously to approve the destruction of the verbatim records of closed session meetings on March 8, 2022 and August 9, 2022.

ADJOURNMENT

It was moved by Erica Bellina and seconded by Rob Bennett to adjourn at 8:45 p.m.


Becky Brown, Recorder


Glen Layne-Worthey, Secretary *pro tempore*

Date Approved: 03/12/2024

Supplementary information is available in the Board packet of February 13, 2024.
This meeting was taped for later broadcast.