

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, April 9, 2024**

CALL TO ORDER

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Tuesday, April 9, 2024. The meeting was called to order by the President, Dan Urban, at 7:00 p.m.

OATH OF OFFICE

Erica Bellina administered the Oath of Office to Darius White.

ATTENDANCE

Present: Erica Bellina, Rob Bennett, Glen Layne-Worthey, Liz Sands, Beth Scheid, Dan Urban, and Darius White

Absent: Shirese Hursey and Brandyn Mason

Staff present: Becky Brown, Dawn Cassady, Rachel Fuller, and Celeste Moutos

Also present: Liara Aber

ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA

None.

APPROVE THE AGENDA

It was moved by Beth Scheid, seconded by Glen Layne-Worthey and passed unanimously to approve the agenda as presented.

PUBLIC COMMENT

None.

PRESENTATIONS

Celeste Moutos gave the Board an overview of the FY25 budget, explaining the different funds and their purposes. This was a first draft. The second draft will be presented in May for Board approval.

ACTION ITEMS (CONSENT AGENDA)

Being that Dan Urban asked and saw that there were no requests to separate the items, it was moved by Glen Layne-Worthey, seconded by Erica Bellina, and passed unanimously to approve the consent agenda as presented.

ACTION ITEMS (INDIVIDUAL)

It was moved by Beth Scheid, seconded by Liz Sands, and passed unanimously to accept the revised Circulation and Interlibrary Loan Policy as presented.

It was moved by Erica Bellina, seconded by Glen Layne-Worthey, and passed unanimously to accept Resolution 2024-05 to amend the Second Cooperative Agreement Urbana Free Library Expansion between the City of Urbana, the Board of Trustees of The Urbana Free Library, and The Urbana Free Library Foundation.

It was moved by Beth Scheid, seconded by Rob Bennett, and passed unanimously to accept list of scheduled monthly Board meetings for FY25 as presented.

DISCUSSION ITEM

None.

REPORTS OF LIAISON OFFICERS

Friends of the Library

Liz Sands had nothing to report since the Friends of the Library have not met since the last Board meeting.

The Urbana Free Library Foundation

Daniel Urban reported that the Foundation has received approximately \$70,000 since the beginning of the current fund-raising campaign. The Foundation approved the Library's FY25 list of grants. The new treasurer is working on the Foundation's FY25 budget. They are exploring various fund-raising initiatives, and Dan encouraged Library Board members to talk to someone on the Foundation if they had any ideas.

Illinois Heartland Library System

Rob Bennett reported that the iLead trustee workshops are still ongoing. He mentioned that the IHLS newsletter had information about an ILA legislative tracker which will report on legislation that concerns libraries.

ADMINISTRATIVE REPORTS

Rachel Fuller reported that April is national Volunteer Appreciation month, and that what the Library does would not be possible without the work of excellent volunteers. Volunteers averaged 230 hours per month this past year, doing a variety of tasks.

Rachel also reported that Lyndzie Taylor has accepted the Communications and Development Manager position. Lyndzie will introduce herself at the May Board meeting. She will be handling Library marketing and working with the Foundation on their fund-raising efforts.

Beth Scheid asked about the Library's eclipse event. About 350 people attended, and the Library handed out over 1,000 pair of eclipse glasses. A couple of the Library managers watched desks, so that staff could also go out and enjoy the eclipse. It was a wonderful, positive community gathering. Liz Sands mentioned that the Coop is collecting eclipse glasses to pass on to Astronomers Without Border for reuse.

Becky Brown reminded the Board to fill out the Statement of Economic Interest forms that are due May 1.

Celeste Moutos and Dawn Cassidy have been working with the City on the agreement for the activation of the corner lots.

Dawn Cassidy reported to the Board that the RFP for the execution of the landscape plan, put together by Country Arbors, will go into the News-Gazette on Sunday. Submissions are due by April 29, which will give enough time for spring planting. Plans include using current plants, giving away those that won't be used, and using low maintenance, hardy, perennial native plants.

BOARD AND COMMITTEE REPORTS

None.

BOARD PRESIDENT REPORT

Dan Urban reported that he was delighted to see a large quote on the wall of the Kurt Vonnegut Museum in Indianapolis that read, "The America I love still exists at the front desks of our public libraries."

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

It was moved by Darius White and seconded by Glen Layne-Worthey to adjourn at 7:42 p.m.

Becky Brown, Recorder

Erica Bellina, Secretary

Date Approved: _____

Supplementary information is available in the Board packet of April 9, 2024.
This meeting was taped for later broadcast.